

**CLINTON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
Regular Meeting - March 15, 2021 at 7:30 p.m.
Virtual Access**



CALL TO ORDER: Ms. Brennan called the meeting to order at 7:30 p.m.

PUBLICATION OF NOTICE:

Ms. Brennan read the following:

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through public notice on January 8, 2021 and the public hearing notice on the revised contract of the School Business Administrator/Board Secretary sent January 27, 2021.

- a. Notice was sent to two newspapers designated by the Board: Express Times and Hunterdon Review.
- b. Notice was posted on the District Website, the main bulletin board in the Administration Offices and in each Clinton Township School.
- c. Notice was sent to the municipal clerk of Clinton Township.

PUBLIC COMMENT PROCESS:

During the public comment portions of the meeting, any member of the public wishing to comment may press the “raise hand” icon on Zoom video. This can be found by clicking the Participants button at the bottom of the Zoom window, then the Blue Hand at the bottom of the Participant window. If anyone has called into the meeting by phone, the last 4 digits of their phone number will be stated, and they will have the opportunity to unmute themselves to address the board. Until recognized, the members of the public will be kept muted.

ROLL CALL:

Board Member	Present	Absent	Time of arrival after meeting called to order:
Dr. Laura Brasher	X		
Ms. Stacie-Ann Creighton	X		
Ms. Catherine Mary Emery	X		
Dr. Alison Grantham	X		Left at 8:40 PM
Mr. Scott Hornick	X		
Ms. Jennifer Kaltenbach	X		
Ms. Alyssa Oliver	X		
Dr. Catherine Riihimaki	X		
Ms. Lana Brennan	X		

Also present were the following administrators:

Dr. Ruberto, Superintendent of Schools
Mr. Kramer, School Business Administrator/Board Secretary

PLEDGE OF ALLEGIANCE: Dr. Grantham led the Board in the Pledge of Allegiance.

PROCESS GUARDIAN: Mr. Hornick was appointed Process Guardian.

PRESENTATIONS:

- Public Hearing: Revised SBA/BS Contract
 - Ms. Brennan explained the need to revise contract from 4 to 5 days per week
 - No requests to speak were received from the public.

FIRST RECOGNITION OF THE PUBLIC:

- No requests to speak were received from the public.

BOARD PRESIDENT’S COMMENTS/REPORT:

- Plan for moving forward
 - More in-seat class time
 - Subject to change if Covid Cali score changes
 - Complete your disclosure forms

Action Item 21-BA-056

Motion to approve the creation of an Ad-hoc Superintendent Search committee.

Board of Education Roll Call Vote on Action Item 21-BA-056

	Dr. Brasher	Ms. Creighton	Ms. Emery	Dr. Grantham	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Dr. Riihimaki	Ms. Brennan
Motion								2nd	Motioned
Aye	X	X	X	X	X	X	X	X	X
Nay									
Abstain									
Absent									

- Ad-hoc Superintendent Search Committee Members will be:
 - Dr. Brasher (Chair)
 - Ms. Kaltenbach
 - Mr. Hornick
 - Ms. Brennan

SUPERINTENDENT’S REPORT:

- Acknowledgements
 - Grade 6 Law Fair
 - 1st Place in NJ Bar Competition
 - Purrfect Pet Contest: Diane Cormican
 - PTA Virtual Bingo
 - 18 Winners!
 - Please consider joining the PTA
- 2021-2022 Budget
 - Meetings with Building and Grounds and Principals
 - Academic Programs
 - Technology
 - Social and Emotional Learning
- Superintendent Goals Status
- Moving Forward
 - Dr. Ruberto presented a powerpoint presentation on the status and goals of virtual and in-seat classes.

Ms. Brennan requested a motion and a second on the following resolutions, 21-SU-024 through 21-SU-025.

Action Item 21-SU-024

BE IT RESOLVED, that the Board of Education accepts the enrollment and suspension reports presented by Superintendent of Schools, Dr. Johanna Ruberto.

Building	Enrollment As of 2/28/2021	February 2021 Suspensions
SRS	43	0
PMG	321	0
RVS	382	0
CTMS	454	0
District Total	1,200	0

Action Item 21-SU-025

BE IT RESOLVED, that the Board of Education hereby affirms the first reading of the Superintendent of Schools, Dr. Johanna Ruberto’s, recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights for the following reports:

Building	Number of Alleged Incidents	Number of Verified Incidents	HIB Tracking Number
SRS	0	0	N/A
PMG	0	0	N/A
RVS	0	0	N/A
CTMS	0	0	N/A

Board of Education Roll Call Vote on Action Items 21-SU-024 through 21-SU-025

	Dr. Brasher	Ms. Creighton	Ms. Emery	Dr. Grantham	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Dr. Riihimaki	Ms. Brennan
Motion			2nd	Motioned					
Aye	X	X	X	X	X	X	X	X	X
Nay									
Abstain									
Absent									

9 Yes Votes - Motion Carries

BOARD ACTION ITEMS:

- 21-BA-052 APPROVE MEETING MINUTES FOR THE MONTH OF FEBRUARY 2021**
- 21-BA-053 ADOPTION OF THE TENTATIVE 2021/2022 BUDGET**
- 21-BA-054 APPROVAL OF GIRL SCOUT PAINTING PROJECT AT PMG**
- 21-BA-055 APPROVAL OF OFFERING YOGA TO DISTRICT STAFF**

Mr. Kramer reported on behalf of the board in support of the following resolutions. Administration has had multiple meetings with the finance committee about the budget process, the needs of the district, and the public hearing process. The resolution authorizes the withdrawal from capital and maintenance reserves to address needs identified in the 2019 Long-Range Facility Plan. Budgeting for these costs may delay or minimize the need for a bond referendum. Refinancing the June 2011 bond saved approximately \$250,000. In October, the refinancing of the December 2011 bond will save an additional \$1.2 million. In developing the budget, the administration had to address decreases in revenues and increases in expenditures, a new student placement into state facilities, loss of tuition revenue from Lebanon Borough’s 7th grade students, a loss in school choice aid, several new positions to address including technology and related services needs, annual salary increases, significant decrease in fund balance contributions, general liability insurance increases due in part to Covid, annual salary increases and general cost-of-living increases.

Ms. Brennan requested a motion and a second on the following resolutions, 21-BA-052 through 21-BA-055.

Action Item 21-BA-052

APPROVE MEETING MINUTES FOR THE MONTH OF FEBRUARY 2021

Motion to approve the following list of board meeting minutes:

- February 22, 2021 - Regular Meeting
- February 22, 2021 - Executive Session Meeting

Action Item 21-BA-053

ADOPTION OF THE TENTATIVE 2021/2022 BUDGET

WHEREAS, the Superintendent of Schools recommends to the Clinton Township Board of Education, to adopt the district’s tentative 2021/2022 budget; and

WHEREAS, upon the adoption of the district's tentative 2021/2022 budget, administration will provide to the New Jersey Department of Education, the district's tentative 2021/2022 budget and supporting documentation as required by the Commissioner of Education to the Executive County Superintendent of Schools for their review and approval; and

WHEREAS, the district's tentative 2021/2022 budget was prepared to be consistent with the New Jersey Quality Single Accountability Continuum (NJQSAC) focusing on quality performance indicators in all five areas of school district effectiveness; Operations Management, Instruction and Program, Fiscal Management, Personnel and Governance; and

WHEREAS, the district's tentative 2021/2022 budget was prepared consistent with the district's Finance Policy 6220 addressing budget preparation, with primary consideration given to educational priorities identified by the Superintendent of Schools; and

WHEREAS, the district's tentative 2021/2022 budget is designed to carry out the educational plan in a thorough and efficient manner, to maintain school district facilities, and to honor continuing obligations of the district; and

WHEREAS, the district's tentative 2021/2022 budget evolved primarily from the needs of the schools as expressed by the four Principals, the Director of Special Projects and the Director of Special Services and as expressed by the Superintendent of Schools, and is compatible with approved district plans; and

WHEREAS, the tentative 2021/2022 budget was constructed consistent with the School Funding Reform Act of 2008, under which a district could apply for some tax levy adjustments to cover extraordinary conditions such as, for health benefit cost increase above two (2) percent; an enrollment adjustment, and banked cap, the results which would increase local taxes above the two (2) percent cap; and

WHEREAS, the Clinton Township Board of Education tentative 2021/2022 budget will not include the use of the health care cost adjustment to offset the various costs associated with the increased cost of healthcare due to not being eligible; and

WHEREAS, the Clinton Township Board of Education tentative 2021/2022 budget will not include the use of the enrollment adjustment to offset the various costs associated with the increased of students to the district due to not being eligible; and

WHEREAS, the proposed base budget includes adjustment for banked cap in accordance with N.J.A.C. 6A:23A10.1, where the district has fully exhausted all eligible statutory spending authority and must increase the base budget in the amount of \$307,319 for the purposes of maintaining the academic programs, educational services and programs in compliance with the state and local academic goals, including funds to support staffing needs; the addition of staff and benefits associated with the additional staff; the loss of revenue from the discontinuation of 7th graders from Lebanon Borough; increased

special services costs; where said needs will be completed by the end of the budget year and will not be deferred or incrementally completed over a longer period of time; and

WHEREAS, included in budget line 620, Budget Withdrawal from Capital Reserve - Excess Costs & Other Capital Projects, is \$1,359,009 for addressing the districts needs in various capital projects; and

WHEREAS, included in budget line 630, Budget Withdrawal from Maintenance Reserve, is \$563,900 for addressing the districts needs in various maintenance projects; and

WHEREAS, included in budget line 580, Budgeted Fund Balance – is \$275,324; and

WHEREAS, the district’s tentative 2021/2022 budget being submitted to the Department of Education consists of general fund tax levy that should be raised for General Funds in the amount of \$25,031,000 for the ensuing 2021/2022 school year; and

WHEREAS, the district’s tentative 2021/2022 budget being submitted to the Department of Education also consists of a required debt service fund tax levy that shall be raised for Debt Service Funds in the amount of \$2,039,919 for the ensuing 2021/2022 school year; and

WHEREAS, the following diagram provides a breakdown of the 2021/2022 budget by fund:

FUND	BUDGET	LOCAL TAX LEVY
General Fund	\$29,612,446	\$25,031,000
Special Revenue Fund	803,006	0
Debt Service Fund	2,039,919	2,039,919
Total Base Budget	\$32,455,371	\$27,070,919

NOW, THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the Clinton Township Board of Education hereby adopts the district’s tentative 2021/2022 budget and affixes/determines that the amount of money necessary to be appropriated for the use of the public schools for the 2021/2022 school year shall not exceed \$29,612,446 in General Fund which the General Fund local tax levy shall not exceed \$25,031,000; and

BE IT FURTHER RESOLVED, that the amount of money necessary to be appropriated for the use of the public schools for the 2021/2022 school year shall not exceed \$2,039,919 in the Debt Service Fund which the Debt Service Fund local tax levy shall not exceed \$2,039,919; and

BE IT FURTHER RESOLVED, the board has discussed and adopts the use of \$307,319 in banked cap as stated above; and

BE IT FURTHER RESOLVED, the Clinton Township Board of Education approves the use of \$1,359,009 in capital reserves, the use of \$563,900 in maintenance reserves, and \$275,324 in budgeted fund balance - operating; and

BE IT FURTHER RESOLVED, that the Superintendent of Schools hereby certifies that the 2021/2022 budget submitted does present a balanced budget with an adequate amount of funds to provide for a thorough and efficient education; and

BE IT FURTHER RESOLVED, that pursuant to N.J.A.C. 6A:23A:5.2(a), the board establishes for travel, public relations and each type of professional service, a maximum level of spending for the ensuing 2021/2022 school year as follows:

SERVICE	NOT TO EXCEED
Legal	\$125,000
Audit	\$40,000
Architect	\$125,000
Election	\$50,000
Other Administrative Services	\$90,000
Extraordinary Services	\$865,000
Professional Development	\$60,000
Travel	\$60,000

BE IT FURTHER RESOLVED, that the Administration needs to notify the Board if there arises a need to exceed said maximums, excluding travel related expenditure, upon which the Board may adopt a dollar increase in the maximum amount through formal Board action; and

BE IT FURTHER RESOLVED, that the district had previously established a maximum amount for travel and related expenditures as follows; and

YEAR	TRAVEL MAXIMUM	TRAVEL EXPENDITURES
FY 2018	\$85,000	\$23,000
FY 2019	\$85,000	\$45,000
FY 2020	\$85,000	\$29,000
FY 2021	\$100,000	\$10,000 (to date)

BE IT FURTHER RESOLVED, that the Superintendent of Schools shall hereby forward to the Commissioner of Education the budget statement, budget statement certification, form A4F (Certification and Report of School Taxes, 2021/2022 school year), supporting documentation, as required by statute and code and make any necessary adjustments to the budget in order to receive approval from the County Offices in order to advertise for public hearing the 2021/2022 budget.

BE IT FURTHER RESOLVED, the Clinton Board of Education authorizes the advertisement of the tentative 2021/2022 budget in the Express Times in accordance with the form suggested by the State Department of Education and according to law.

Action Item 21-BA-054

APPROVAL OF GIRL SCOUT PAINTING PROJECT AT PMG

Motion to approve a Girl Scout Silver Award Project, painting constellations and the solar system on two walls at the Patrick McGaheran School, to take place during the Spring of 2021, at no cost to the district.

Action Item 21-BA-055

APPROVAL OF OFFERING YOGA TO DISTRICT STAFF

Motion to approve Lauren Welch to provide complimentary yoga sessions after school hours for staff up to 3 times a month from March 16 through June 30, 2021 on a virtual platform as an offering to support staff members of CTSD.

Board of Education Roll Call Vote on Action Items 21-BA-052 through 21-BA-055

	Dr. Brasher	Ms. Creighton	Ms. Emery	Dr. Grantham	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Dr. Riihimaki	Ms. Brennan
Motion		2nd		Motioned					
Aye	X	X	X	X	X	X	X	X	X*
Nay									
Abstain									*54
Absent									

Action Items 21-BA-52, 21-BA-53, 21-BA-55: 9 Yes Votes - Motion Carries

Action Item 21-BA-54: 8 Yes Votes, 1 Abstain - Motion Carries

FACILITIES/FINANCE:

Dr. Grantham - Chair; Dr. Brasher, Ms. Brennan

Dr. Grantham reported on behalf of the Facilities & Finance committee in support of the following resolutions. The Facilities & Finance committee met on March 11th and discussed the following resolutions. They also met on February 26th and March 8th to discuss the budget. 5 of the 6 audit findings have been addressed. The final finding will be addressed before the end of the year.

- 21-FF-039 APPROVAL OF BILL LISTS**
- 21-FF-040 ACCEPTANCE OF THE MONTHLY FINANCIAL REPORTS**
- 21-FF-041 APPROVAL OF TRANSFERS**
- 21-FF-042 APPROVAL OF 2021/2022 PRESCHOOL TUITION RATE**
- 21-FF-043 AUTHORIZE COOPERATIVE PRICING AGREEMENTS WITH NJSBA**

Ms. Brennan requested a motion and a second on the following resolutions, 21-FF-039 through 21-FF-043.

Action Item 21-FF-039

APPROVAL OF BILL LISTS

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Boards of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills dating February 23, 2021 through March 15, 2021 is being presented to the board with the recommendation that it be ratified and paid,

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2.

NOW, THEREFORE BE IT RESOLVED, that the Clinton Township Board of Education approves the list of bills for payment in the grand sum of \$2,919,532.63; and

BE IT FURTHER RESOLVED, the list of bills are on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the Clinton Township Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy #6470 – Payment of Claims.

General Account	\$2,918,432.63
Food Service Account	\$1,100.00
TOTAL	\$2,919,532.63

Action Item 21-FF-040

ACCEPTANCE OF THE MONTHLY FINANCIAL REPORTS

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Clinton Township Board of Education to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District's financial obligation, and

WHEREAS, N.J.A.C.6A:23A-16.10 further requires the Clinton Township Board of Education receive and accept the monthly financial statement, the Board Secretary's and Treasurer's Reports; and

WHEREAS, the Board Secretary's and Treasurer's Reports for the month ending January 31, 2021 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW, THEREFORE BE IT RESOLVED, the Clinton Township Board of Education acknowledges receipt of and accepts the Board Secretary's and Treasurer's Reports for the month ending January 31, 2021; and

BE IT FURTHER RESOLVED, that the Board Secretary and Clinton Township Board of Education certify that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District's financial obligation.

Action Item 21-FF-041

APPROVAL OF TRANSFERS

WHEREAS, N.J.A.C.6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A.18A:22-8; and

WHEREAS, Board Policy #6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers in the reports "Transfers Before/After" for the month were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW, THEREFORE BE IT RESOLVED, that Clinton Township Board of Education ratifies and approves the transfers in the reports "Transfers Before/After" for fiscal year 2020-2021 through January 31, 2021, approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district's financial obligations, as requested by various district administrators.

Action 21-FF-042

APPROVAL OF 2021/2022 PRESCHOOL TUITION RATE

Motion to approve the 2021/2022 preschool tuition rate of \$300.00 per month, not to exceed \$3,000 per year.

Action 21-FF-043

AUTHORIZE COOPERATIVE PRICING AGREEMENTS WITH NJSBA

WHEREAS, the Public School Contracts Law, N.J.S.A. 18A:18A-4.1a, authorizes district boards of education to competitively contract for the procurement of proprietary computer software and services; and

WHEREAS, the New Jersey School Boards' Association (NJSBA), N.J.S.A. 18A:6-45 et. seq., on behalf of its membership has competitively contracted to procure on an aggregated basis digital and electronic products and services, E- Rate Consulting and Processing Services, and other technology products and programs to enhance Members readiness for Future Ready Schools, as well as energy aggregation services, supplies and materials, time and materials; and such other services and products as two or more participating local boards in the system agree can be purchased on a cooperative basis; and

WHEREAS, N.J.S.A. 18A:18A-11 specifically authorizes two or more local district boards of education (hereinafter referred to as local boards) to enter into a Cooperative Pricing Agreement for the purchase of work, materials, and supplies; and

WHEREAS, NJSBA is conducting a voluntary Cooperative Pricing System within the State of New Jersey, utilizing the administrative purchasing services and facilities of NJSBA; and
WHEREAS, this Cooperative Pricing Agreement (hereinafter referred to as the Agreement) is to effect substantial economies in the purchase of energy and technology products and services for local boards across this State; and

WHEREAS, all parties to this Agreement have approved this Agreement by resolution, in accordance with N.J.S.A. 18A:18A-1 *et. seq.* and regulations promulgated thereunder; and

WHEREAS, it is the desire of all parties to enter into such Agreement for said purposes;

NOW, THEREFORE, in consideration of the promises and of the covenants, terms, and conditions hereinafter set forth, it is mutually agreed as follows:

1. The products and services to be priced cooperatively may include, on an aggregated basis or not, digital and electronic products and services, E-Rate Consulting and Processing Services, and other technology products and programs to enhance Members readiness for Future Ready Schools-NJ, as well as energy aggregation services, supplies and materials, time and materials; and such other services and products as two or more participating local boards in the system agree can be purchased on a cooperative basis.
2. The services and classes of services which may be designated by the participating local boards hereto may be purchased cooperatively for the period commencing with the execution of this Agreement and continuing until terminated as hereinafter provided.
3. The NJSBA, on behalf of all participating contracting units, shall, upon approval of the System's registration and upon the anniversary of the system's registration publish a legal ad in such format as required by N.J.A.C. 5:34-7.12 in a newspaper normally used for such purposes by it, to include such information as:
 - a. NJSBA's full name and the fact that it may be soliciting competitive bids or informal quotations; and
 - b. NJSBA's address and telephone number; and
 - c. The names of the participating contracting units; and
 - d. The State Identification Code for the Cooperative Pricing System, and
 - e. The expiration date of the Agreement.
4. Each of the participating local boards shall designate, in writing, to NJSBA, products and services to be purchased and indicate therein the approximate quantities desired, the location for delivery and other requirements, to permit the preparation of specifications as provided by law.
5. The specifications shall be prepared and approved by NJSBA and no changes shall thereafter be made except as permitted by law. Nothing herein shall be deemed to

prevent changes in specifications for subsequent purchases.

6. A single advertisement for bids or the solicitation of informal quotations for the work, materials or supplies to be purchased shall be prepared by NJSBA on behalf of all of the participating local boards desiring to purchase products and services and some or all of the other services specified in this Agreement.

7. NJSBA shall receive bids or quotations on behalf of all participating local boards. Following the receipt of bids, NJSBA shall review said bids and on behalf of all participating local boards, either reject all or certain of the bids or make one award to the lowest responsible bidder. This award shall result in the opportunity for individual local boards to enter into individual contracts with the successful bidder providing for the estimated aggregate quantities to be purchased during the term of the individual contracts.

8. Upon determining to accept the bid provided through this Agreement, each participating local board shall:

- a. Certify the funds available only for its own needs ordered;
- b. Enter into a formal written contract directly with the successful bidder(s);
- c. Issue purchase orders in its own name directly to successful bidder(s) against said contract;
- d. Accept its own deliveries;
- e. Be invoiced and receive statements from the successful bidder(s);
- f. Make payment directly to the successful bidder(s) and
- g. Be individually responsible for any tax liability associated with the individual contract.

9. No participating local board in the Cooperative Pricing System shall be responsible for payment for any services ordered or for performance generally by any other participating local board. Each participating local board shall, accordingly, be liable only for its own performance and for items ordered and received by it and none assumes any additional responsibility or liability.

The provisions of paragraphs 7, 8 and 9 above shall be quoted or referenced and sufficiently described in all specifications so that each bidder shall be on notice as to the respective responsibilities and liabilities of the participating contracting units.

10. No participating local board in the Cooperative Pricing System shall issue a purchase order or issue a contract for a price which exceeds any other price available to it from any other such system in which it is authorized to participate or from bids which it has itself received.

11. NJSBA reserves the right to exclude any item or service from within said system if, in its opinion, the pooling of purchasing requirements or needs of the participating contracting units is either not beneficial or practicable.

12. NJSBA shall appropriate sufficient funds to enable it to perform the administrative responsibilities assumed pursuant to this Agreement.

13. This Agreement shall become effective upon signing, subject to the review and approval of the Director of the Division of Local Government Services and shall continue in effect for the duration of the Cooperative Pricing System’s Registration with DCA unless any party to this Agreement shall give written notice of its intention to terminate its participation.

14. Additional local boards may from time to time, execute this Agreement by means of a Rider attached hereto, which addition shall not invalidate this Agreement with respect to the other signatories. NJSBA is authorized to execute the Rider(s) on behalf of the members of the Cooperative Pricing System.

15. All records and documents maintained or utilized pursuant to the terms of this Agreement shall be identified by the code number assigned to the System by the Director, Division of Local Government Services, and such other numbers as are assigned by the Lead Agency for purposes of identifying each contract and item awarded.

16. This Agreement shall be binding upon and ensure to the benefit of the successors and assigns of the respective parties hereto.

Board of Education Roll Call Vote on Action Items 21-FF-039 through 21-FF-043

	Dr. Brasher	Ms. Creighton	Ms. Emery	Dr. Grantham	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Dr. Riihimaki	Ms. Brennan
Motion				2nd				Motioned	
Aye	X	X	X	X	X	X	X	X	X
Nay									
Abstain									
Absent									

9 Yes Votes - Motion Carries

PERSONNEL:

Mr. Hornick - Chair; Ms. Creighton, Ms. Emery

Mr. Hornick reported on behalf of the Personnel committee in support of the following resolutions. The Personnel committee met on March 10th and discussed the following resolutions. Mr. Kramer’s contract was revised by Dr. Ruberto. Staff evaluations are underway. Staff renewals and transfers will be on the May agenda. The garden club is coming back to CTMS.

Ms. Brennan requested a motion and a second on the following resolutions, 21-P-113 through 21-P-116.

Action Item 21-P-113

Motion to approve the revised Interim School Business Administrator/Board Secretary 2020/2021 employment contract for Mark Kramer, which was approved by the Hunterdon County Executive County Superintendent, from four to five days per week, at his current per diem rate of \$550, not to exceed \$143,000 annually and two qualitative merit goals.

Action Item 21-P-114

Motion to approve the following leaves of absence:

Code	Employee ID	Details	Leave Start Date	Return to Work Date	PCR#
A1.	52963501	Paid using unused accrued time & unpaid time	5/21/2021 - 12/17/2021	12/20/2021	0000029
A2.	50010818	Paid using unused accrued time & unpaid time	8/30/2021 - 12/23/2021	1/3/2022	0000259
A3.	50858893	Paid using unused accrued time & unpaid time	3/16/21 - 6/18/21	9/1/2021	0000119

Action Item 21-P-115

Motion to approve the following CTMS staff as coaches or advisors for Spring 2021, as per negotiated agreement, subject to student enrollment in the activity at a ratio of 1:12.

Spring Sport/Club	Stipend	Coach/Advisor	Years Experience
Baseball	\$2,226.00	Dean Greco	3
Baseball Assistant Coach	\$1,836.45	Ben Cozin	3
Softball Coach	\$2,616.55	Kelly Gallo	4+
Softball Assistant Coach	\$1,836.45	Tarra Bendorf	3
Cross County Coach	\$2,616.60	Patrica Comly	6+
Cross Country Assistant Coach	\$1,976.10	Rose Mastroianni	6+
Station Rotation	\$1,892.00	Robyn Rozembersky	0
Station Rotation Assistant	\$1,892.00	Robyn Prebor and Kristina Knapp (Equally split \$946)	0

Action Item 21-P-116

Motion to approve the following substitute(s) for the 2020-2021 school year at a daily rate of \$90.00 effective 3/11/2021:

Substitute Teacher	Substitute Teaching Assistant
Jennifer Patuto	Jennifer Patuto

Dr. Grantham left the meeting at 8:40 PM.

Board of Education Roll Call Vote on Action Items 21-P-113 through 21-P-116

	Dr. Brasher	Ms. Creighton	Ms. Emery	Dr. Grantham	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Dr. Riihimaki	Ms. Brennan
Motion	Motioned		2nd						
Aye	X	X	X		X	X	X	X	X
Nay									
Abstain									
Absent				X					

8 Yes Votes, 1 Absent - Motion Carries

POLICY:

Ms. Kaltenbach - Chair; Dr. Brasher, Ms. Oliver

Ms. Kaltenbach reported on behalf of the Policy committee. The Policy Committee met on March 10th and discussed the following resolutions and policies. The first reading of the new, inclusive dress code policy will be ready for the April 26th board meeting.

Ms. Brennan requested a motion and a second on the following resolutions, 21-PR-017 through 21-PR-018.

Action Item 21-PR-017

WHEREAS, New Jersey school districts are required by New Jersey statutes, administrative codes, and New Jersey Department of Education mandates to develop and adopt policies and regulations regarding school district operations; and

WHEREAS, the Clinton Township Board of Education and administrative staff, working with Strauss Esmay Associates, L.L.P, have updated policies and regulations; and

WHEREAS, the Clinton Township Board of Education approved the first reading of these policies and regulations at the Board Meeting on February 22, 2021; and

NOW, THEREFORE BE IT RESOLVED, the Clinton Township Board of Education approves the following policies and regulations for adoption as a second reading at this Board Meeting on March 15, 2021:

- Policy 2430 - Co-Curricular Activities/Extra-Curricular Activities (M)
- Policy 2431 - Athletic Competition (M)
- Regulation 2431.1 - Emergency Procedures for Sports and Other Athletic Activity (M)
- Policy 2464 - Gifted and Talented Students (M)
- Policy 5330.05 - Seizure Action Plan (M) (New)
- Regulation 5330.05 - Seizure Action Plan (M) (New)
- Policy 6422 - Budget Transfers (M)
- Policy 8420 - Emergency and Crisis Situations (M)

Action Item 21-PR-018

WHEREAS, New Jersey school districts are required by New Jersey statutes, administrative codes, and New Jersey Department of Education mandates to develop and adopt policies and regulations regarding school district operations; and

WHEREAS, the Clinton Township Board of Education and administrative staff, working with Strauss Esmay Associates, L.L.P, have updated policies and regulations; and

NOW THEREFORE BE IT RESOLVED, the Clinton Township Board of Education approves the first reading of the following policies and regulations at this Board Meeting on March 15, 2021:

- Policy 1620 - Administrative Employment Contracts (M)
- Policy 6440 - Cooperative Purchasing (M)
- Policy 6470.01 - Electronic Funds Transfer And Claimant Certification (M)
- Regulation 6470.01 - Electronic Funds Transfer And Claimant Certification (M)
- Policy 7450 - Property Inventory (M)
- Policy 8561 - Procurement Procedures for School Nutrition Programs (M)

FURTHERMORE, BE IT RESOLVED, these policies and regulations shall be presented to the Board for adoption after a second reading at the April 26, 2021 Board Meeting.

Board of Education Roll Call Vote on Action Item 21-PR-017 through 21-PR-018

	Dr. Brasher	Ms. Creighton	Ms. Emery	Dr. Grantham	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Dr. Riihimaki	Ms. Brennan
Motion		2nd			Motioned				
Aye	X	X	X		X	X	X	X	X
Nay									
Abstain									
Absent				X					

8 Yes Votes, 1 Absent - Motion Carries

CURRICULUM:

Dr. Riihimaki - Chair; Mr. Hornick, Ms. Kaltenbach

Dr. Riihimaki reported on behalf of the Curriculum committee in support of the following resolutions. The Curriculum Committee met on March 11th and discussed the following resolutions. Ms. Ingram gave an update on the Social-Emotional impact of this year’s changes on the students. The committee also discussed the plan for moving forward, contingent on remaining in the yellow CALI score.

Ms. Brennan requested a motion and a second on the following resolutions, 21-CUR-065 through 21-CUR-071.

Action Item 21-CUR-065

Motion to approve the following professional services:

Provider	Service	SID	Time	Cost Not to Exceed
Dr. Robert Fisher	Speech/Language Therapy Services	Various	20 hours per week, 4/1/2021 - 6/30/2021	\$50 per hour, total not to exceed \$11,000.00
Dr. Theodore Petti	Psychiatric Evaluation	2404662874	2020/2021	\$950.00
Dr. Theodore Petti	Psychiatric Evaluation	2468318182	2020/2021	\$950.00
Dr. Theodore Petti	Psychiatric Evaluation	6855330933	2020/2021	\$950.00
Debra Schaible	Home Instruction	2404662874	10 hours per week, 3/5/2021-6/16/2021	\$30.05 per hour, total not to exceed \$4,207.00

Action Item 21-CUR-066

Motion to approve the following travel expenditures:

Employee/School	Program Title/Location	Date(s)	Cost	Mileage	Lodging/ Meals
Kelly Petrucelli PMG	Wilson Reading Systems Introductory Course Virtual training	4/27/202- 4/29/2021	\$649.00	\$0.00	\$0.00
Julie Snee PMG	Wilson Reading Systems Introductory Course Virtual training	4/27/202- 4/29/2021	\$649.00	\$0.00	\$0.00
Stephanie Rosa PMG	Wilson Reading Systems Introductory Course Virtual training	5/4/2021- 5/6/2021	\$649.00	\$0.00	\$0.00
Lauren Welch CTSD	NJTESOL Spring Conference Virtual	5/25/2021- 5/27/2021	\$399.00	\$0.00	\$0.00
Lori Zockoff RVS	Wilson Reading Systems Level 2 Training Virtual	3/28/2021- 3/30/2021	\$600.00	\$0.00	\$0.00

Action Item 21-CUR-067

Motion to approve the following student teacher/observation request, at no cost to the district:

Student/School	Request Type	Host Teacher	Date(s)	Number of Hours
Mary Rachel Sterling College	Teacher Observation	Shannon Rolak RVS	March 16, 2021- May 9, 2021	25 Hours

Action Item 21-CUR-068

Motion to approve the following purchase:

Vendor	Purchase	Time	Cost Not To Exceed
Frontline Technologies	IEP Direct unlimited usage	2021/2022	\$17,206.56

Action Item 21-CUR-069

Motion to approve the following out of district placements:

SID	School	Time	Tuition Rate
6259931921	Montgomery Academy	3/9/2021-6/23/2021	\$24,054.36 (Prorated)
8491451087	Warren Glen Academy	3/8/2021-6/15/2021	\$17,059.14 (Prorated Tuition) and \$15,435.00 (Prorated Teacher Assistant)

Action Item 21-CUR-070

Motion to approve Judi Hammond conducting research on Administrator and Teacher Perceptions of the Effectiveness of Support and Interventions Provided to LGBTQ Youth in Public Schools Grades 6-8 in the State of New Jersey from April - June, 2021, for her doctoral dissertation through Centenary University, whereby the school’s individual results will not be identified.

Action Item 21-CUR-071

Motion to approve the district calendar for the 2021-2022 school year.

Board of Education Roll Call Vote on Action Items 21-CUR-065 through 21-CUR-071

	Dr. Brasher	Ms. Creighton	Ms. Emery	Dr. Grantham	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Dr. Riihimaki	Ms. Brennan
Motion						Motioned	2nd		
Aye	X	X	X		X	X	X	X	X
Nay									
Abstain									
Absent				X					

8 Yes Votes, 1 Absent - Motion Carries

OLD BUSINESS:

Dr. Ruberto informed the board that the 2020-2021 calendar will be readopted in April to change the last two days of school to early dismissals.

NEW BUSINESS:

Ms. Oliver attended the Hunterdon County School Board meeting. They discussed mandatory board training. The state requested a standardized testing waiver from the federal government. The governor’s budget included increases to various school funding programs.

Ms. Kaltenbach gave an update from the March 9th Hunterdon County ESC meeting.

Dr. Riihimaki attended a virtual NJSBA program on 2/24, Leading through Chaos, led by US Marine Corp personnel. They discussed challenges facing districts throughout the state, and the importance of having a strong vision and mission statement.

SECOND RECOGNITION OF THE PUBLIC:

- Maria Grant, 10 Cider Mill Rd, Annandale, NJ, asked why the policies are now shared online without redlines, why pronouns in the policies are limited to he/she instead of inclusive pronouns, why the bill list and transfers report are no longer posted with the agenda, why there was not a more formal budget presentation on the budget, and why the registration meeting link was not posted on the front page of the website until today.
- Ms. Zamrok, 20 Treeline Dr., Annandale, NJ, questioned differences in the plan presented tonight from the March 5th communication to families and whether this evening's presentation will be shared with participants. Dr. Ruberto clarified that we are waiting to combine cohorts due to travel concerns over spring break.
- Ms. Brennan will look into the redlines, pronouns, bills list and transfers list. A budget presentation will be held at our formal budget hearing meeting on April 26th. Mr. Farkas explained that the agenda not being posted on the front website page was an oversight and had issues attaching the addendums.

ADJOURNMENT:

Action 21-AJ-029

Motion made by Mr. Hornick, seconded by Ms. Emery to adjourn the meeting of the Clinton Township Board of Education at 9:08 p.m.

8 Ayes, 1 Absent

NEXT MEETING DATES:

April 26, 2021	September 27, 2021
May 10, 2021	October 25, 2021
June 28, 2021	November 22, 2021
July 26, 2021	December 20, 2021
August 23, 2021	January 5, 2022 (Organization Meeting)

Respectfully submitted,



Mark Kramer
School Business Administrator/Board Secretary
Board of Education Approved: 4/26/2021